

Borough of Buena Housing Authority
County of Atlantic
State of New Jersey

Regular Meeting

June 24, 2021 at 3:08pm Via Tele-Conference

The Regular Meeting of the Borough of Buena Housing Authority was called to order by Chairperson Giovinazzi on Thursday, June 24th, 2021 at 3:08 pm via tele-conference hosted by Jacqueline Jones, Executive Director, from the Management Offices of the BHA, located at 191 W. Chestnut Avenue, Vineland, NJ 08360. The meeting was held in compliance with the Open Public Meetings Act and notice of the meeting was provided to the Daily Journal and The Press of Atlantic City.

Roll call was taken.

The following commissioners were present:

Chairperson Giovinazzi
Commissioner Cooper
Commissioner Delano
Vice-Chairperson Hoban

The following individuals were also present: Jacqueline Jones, Executive Director; Linda Avena, Accountant; Robert DeSanto, Solicitor, and Christine Trout, Site Manager.

Chairperson Giovinazzi read the "Sunshine Law Statement".

Chairperson Giovinazzi then called for a motion to approve the minutes of the meeting held on February 25, 2021.

Commissioner Cooper made a motion and it was seconded by Commissioner Hoban. All were in favor.

Chairperson Giovinazzi then called for the Financial Report to be given.

The report was given by Linda Avena, Accountant.

Chairperson Giovinazzi then called for a motion to approve the Financial Report.

Commissioner Cooper made a motion and it was seconded by Commissioner Hoban. All were in favor.

Chairperson Giovinazzi called upon Mrs. Jones to present her Executive Report.

COVID-19 Pandemic – Operating Status

Ms. Jones stated that the COVID-19 virus vaccine was offered to all residents in April through a direct mailing. There were no participants.

Vacancies

Ms. Jones reported that the Authority currently has four (4) vacancies to be filled.

Staff is currently processing applicants to fill these vacancies. The Waiting List was purged in the last few months to update the list with current applicants. The Waiting List was reopened since March 1, 2021

Financial Statement at May 31, 2021

Ms. Jones stated that the Financial Statement for the period ending May 31, 2021, is included in this packet.

The Replacement for Reserve Account maintains a \$203,954 balance at 5/31/2021.

Ms. Jones also included the Program Statistics Report from 11/2020 to 01/2021 and the Board of Commissioners Training Program Status

Update on Lawsuit for Recaptured Funds

Ms. Jones included an updated email in regard to the further appeal, and to update the status of the Lawsuit.

There were no questions for Ms. Jones.

The following Resolutions were then presented and passed as follows:

These resolutions for Approval of Monthly Expenses were bundled and voted on together.

Resolution 2021-08 Approval of Monthly Expenses February 19, 2021 to March 31, 2021

Resolution 2021-09 Approval of Monthly Expenses April 1, 2021 to April 30, 2021

Resolution 2021-10 Approval of Monthly Expenses May 1, 2021 to May 31, 2021

Resolution 2021-11 Approval of Monthly Expenses June 1, 2021 to June 24, 2021

Chairperson Giovinazzi then called for a motion to approve the Monthly Expenses.

Commissioner Cooper made a motion and it was seconded by Commissioner Hoban. All were in favor.

Resolution 2021-12 Approval of Write Offs of Uncollectables 3/31/2021

Chairperson Giovinazzi then called for a motion to approve the Write Offs of Uncollectable.

Commissioner Cooper made a motion and it was seconded by Commissioner Hoban. All were in favor.

There was no one from the Public in attendance.

Mrs. Jones asked if there were any comments from the Board Members.

The Commissioners expressed their thanks for helping to keep things running smoothly.

Commissioner Cooper asked if anything was in the works to reopen in-person meetings. Ms. Jones referred the question to Solicitor DeSanto, who stated that it is currently discretionary, maybe the September Meeting.

Chairperson Giovinazzi called for a motion to adjourn the meeting.

A motion was made by Vice Chairperson Cooper and seconded by Commissioner Hoban. The motion was approved by unanimous vote.

The next meeting is scheduled for Thursday, September 16th, 2021 at 5:00 pm.

At 3:17pm the meeting was adjourned.

Respectfully submitted,

A handwritten signature in blue ink that reads "Jacqueline S. Jones". The signature is written in a cursive, flowing style.

Jacqueline S. Jones
Executive Director